

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

MINUTES OF MEETING OF BOARD OF DIRECTORS

DECEMBER 18, 2018

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, December 18, 2018, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Monte Lee Cooper	President
Billy Ray Fritsche	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Charles Leroy Richardson	Director/Operations Maintenance Officer

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Mike Plunkett of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Tina Buchanan of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen and Caitlin Bobb EIT of Vogt Engineering, L.P., engineer for the District ("Engineer"); Marisa L. Roberts, Legal Assistant, for the attorney for the District ("Attorney"); Lieutenant Vicente Medina, Patrol Division of the Harris County Constable's Office, Precinct 4 and several residents of the District and members of the public (see Sign-In Sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the minutes of the regular meeting held on November 20, 2018, and the special meeting minutes of November 29, 2018, copies of which were previously distributed to the Board. Upon motion by Director Jensen, seconded by Director Fritsche, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular meeting held on November 20, 2018, subject to certain corrections, and the special meeting minutes of November 29, 2018, as presented.

2. Next, the President directed the Board's attention to Lt. Medina, a representative of Patrol Division of the Harris County Constable's Office, Precinct 4. Lt. Medina introduced himself to the Board and offered to answer any questions that the Board might have regarding assignment of a Contract Deputy. Lt. Medina provided information regarding the Constable's services and the Board thanked Lt. Medina for his time.

3. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Buchanan presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A." Of note, the December checks are written from the new Compass Bank account and some check numbers may appear to be duplicate numbers in comparison to the November check register. The November checks were written from the Wells Fargo account.

a. Ms. Buchanan next reported that TexPool is paying 2.2030% interest and the net asset value is 0.99991%. She then presented and reviewed the Energy Usage Report.

b. Next, Ms. Buchanan reviewed a proposed amended to the budget. Director Fritsche stated this will be an item for further discussion and review from the District's audit committee.

Upon motion by Director Jensen, seconded by Director Evans after full discussion and the question being put to the Board, all members of the Board present voted to 1) approve the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorize the payment of checks numbered 11800 through 11825 from the Compass Bank Operating Account; and 3) authorize the payment of one (1) check numbered 2384 from the Tax Account.

4. Operator's Report. Mr. Plunkett presented the Operations Report, a copy of which is attached hereto as Exhibit "C," and responded to questions from the Board.

a. Mr. Plunkett reported the average daily flow at the sewer plant during the previous month was 85,000 G.P.D. He also reported the pumped to billed ratio was 96.62% at the water plant.

Mr. Plunkett next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He reported twenty-one (21) delinquency notices were sent out to customers while sixteen (16) remain unpaid to date.

Mr. Plunkett then presented a customer request letter who resides at 622 Silverton. The customer stated that they moved in December 2017. Several months later, they discovered a leaky toilet, and the customer is requesting a credit on the water bill. Discussion ensued. Upon motion by Director Cooper, seconded by Director Jensen after full discussion and the question being put to the Board, all members of the Board present denied the customer's request for a credit to the water bill.

Upon motion by Director Jensen, seconded by Director Fritsche after full discussion and the question being put to the Board, all members of the Board present approved the Operator's Report.

5. Engineer's Report. The Engineer's Report was presented by Mr. Van Dusen, a copy of which is attached as Exhibit "D".

Mr. Van Dusen reviewed the Engineering Report and answered questions from the Board.

Upon motion by Director Jensen, seconded by Director Fritsche, after full discussion and with all Directors present voting aye, Board approved the Engineer's Report.

6. New Business/Annual Agenda.

a. Review of Funding Options for the District.

Director Fritsche recommended that the Board line-up future projects and related costs and include those projects in the budget. He also stated that the Audit Committee will be tasked with any changes pertaining to accounting procedures and controls, fiscal management, investments, and related matters financial matters.

b. Long Range Water Plan.

Director Fritsche reviewed the District's plan in the event of failure of one water well. He also recommended that the District update the existing Drought Contingency Plan ("DCP"). Director Cooper requested the Board address the amendment at the January Board meeting, which will allow time for everyone to review the current DCP. Director Jensen stated he would like to have the North Harris County Regional Water Authority's letter of commitment.

c. Review and discuss amending Rate Order.

Next, Director Fritsche stated that the Rate Order needed to be amended to include \$18.50 per month for the Trash Collection Service fee. This item will be added to the Sewer Line Item, which is currently \$30.00 per month and will increase to \$48.50 per month. Eagle Water will include a message on the January water bill to notify customers of this change. Ms. Roberts stated she would update the Rate Order accordingly and send it to Eagle Water for implementation. Mr. Van Dusen requested that the address for Vogt Engineering also be updated in the Rate Order.

Upon motion by Director Fritsche, seconded by Director Richardson after full discussion and the question being put to the Board, all members of the Board present approved amending the Rate Order by increasing the Sewer Line Item from \$30.00 per month to \$48.50 per month to include the Trash Collection Services fee of \$18.50 and update the address of Vogt Engineering.

d. Path Forward – Harris County Constable's Office, Pct 4 – Security Program.

Director Fritsche asked the Board to discuss the appropriate patrol service schedule that would best suit the District's needs and to appoint a contact person, should the Constable's office have questions. Discussion ensued.

Upon motion by Director Fritsche, seconded by Director Richardson after full discussion and the question being put to the Board, all members of the Board present approved a patrol service schedule of Monday through Friday from 2:00 p.m. to 10:00 p.m., and Monte Cooper as the contact person and Billy Ray Fritsche as a back-up contact person.

e. Maintenance of Trees at Water Plant.

Next, Director Richardson presented two (2) written proposals for tree removal and stump grinding at the Water Plant. Discussion ensued. Director Evans asked if both showed proof of insurance, to which Director Richardson stated yes and that he would request a copy for the District's records. He also stated that he preferred the bid from Houston Trees & Landscaping in the amount of \$21,710.00. Discussion ensued.

Upon motion by Director Evans, seconded by Director Fritsche after full discussion and the question being put to the Board, all members of the Board present approved the bid from Houston Trees & Landscaping in the amount of \$21,710.00.

7. Public Comment.

Mrs. Evans had questions and comments about security patrol services.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned.

Pay the Bills: As previously approved by the Board, the following bills were paid:

Checks Written on Operations Account #0751-690363

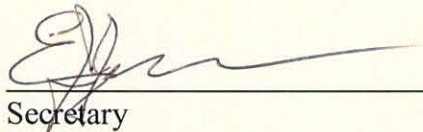
Harris County WCID #99 GOF

Checks Presented

December 18, 2018

Num	Name	Description	Amount
11800	Association of Water Board Directors	AWBD Annual Dues	-650.00
11801	Center Point Energy	Utilities	-29.62
11802	CFI Services Inc	STP/WP Maintenance	-2,973.93
11803	Deluxe for Business	Checks / Compass	-419.52 *
11804	DXI Industries, Inc.	Chemicals	-304.66
11805	Eagle Water Management, Inc.	STP/WP Maintenance	-7,540.83
11806	ETI Bookkeeping Services	Bookkeeper Fee	-700.00
11807	Johnson Petrov LLP	Legal Fee	-4,635.20
11808	Lawns & More	STP / WP Mowing Contract	-345.00
11809	North Harris County Regional Water Author	WP Purchased Water	-11,539.60
11810	Reliant Energy 1 499 574-0	Utilities	-13.46
11811	Reliant Energy 1 500 965-7	Utilities	-1,426.65
11812	Reliant Energy 1 505 184-0	Utilities	-1,738.26
11813	Verizon	Telephone	-63.15
11814	Vogt Engineering	Engineer Fee	-8,996.25
11815	Waste Connections of Texas	STP Dumpster Fee	-188.83
11816	1 Harvest Property Investment	Customer Deposit Refund	-150.00
11817	Elliana M. Lopez	Customer Deposit Refund	-45.29
11818	Billy R Fritsche	Director Fee - Special Meeting	-138.53
11819	Charles L Richardson	Director Fee - Special Meeting	-138.52
11820	Monte L Cooper	Director Fee - Special Meeting	-138.53
11821	Timothy P. Evans	Director Fee - Special Meeting	-138.53
	Edward J Jensen	Director Fee - Special Meeting	0.00
11822	Billy R Fritsche	Director Fee	-138.52
11823	Charles L Richardson	Director Fee	-138.53
11824	Monte L Cooper	Director Fee	-138.52
11825	Timothy P. Evans	Director Fee	-138.52
	Edward J Jensen	Director Fee	0.00
Total			-42,868.45

PASSED AND APPROVED on the 15th day of January, 2019.



Secretary
Board of Directors

EXHIBITS:

- A - Bookkeeper's Report, Investment Report,
Tax Assessor-Collector's Report, Energy Report
- B - Operations Report
- C - Engineer's Report
- D - Funding Options Report
- E - Long Range Water Plan Report

Minutes recorded by Marisa L. Roberts
Johnson Petrov LLP
Regular Session December 18, 2018



[DISTRICT SEAL]