

# HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

## MINUTES OF MEETING OF BOARD OF DIRECTORS

MARCH 20, 2018

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, March 20, 2018, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Thomas Eisterhold	President
Monte Lee Cooper	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Annette Bethany	Director/Records Management Officer

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Chris Oliver of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Tina Buchanan of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen of Vogt Engineering, L.P., engineer for the District ("Engineer"); Marisa L. Roberts, Legal Assistant of Johnson Petrov LLP, attorney for the District ("Attorney"); and several; residents of the District (see Sign-In Sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the minutes of the regular meeting held on February 20, 2018, a copy of which was previously distributed to the Board. Upon motion by Director Cooper, seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular meeting February 20, 2018, as presented.

2. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Buchanan presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A."

a. Ms. Buchanan next reported that TexPool is paying 1.3438% interest and the net asset value is 0.99986. She also presented and reviewed the Energy Usage Report.

b. Ms. Buchanan next reviewed and discussed the proposed budget for fiscal year March 31, 2019.

Upon motion by Director Bethany, seconded by Director Cooper, after full discussion and the question being put to the Board, all members of the Board present approved the Budget for FYE 3/31/19 as amended.

Upon motion by Director Cooper, seconded by Director Jensen after full discussion and the question being put to the Board, all members of the Board present voted to 1) approve the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorize the payment of checks numbered 11551 through 11576 from the Operating Account, 3) authorize the payment of one (1) check numbered 2375 from the Tax Account.

3. Operator's Report. Mr. Oliver presented the Operations Report, a copy of which is attached hereto as Exhibit "C," and responded to questions from the Board.

a. Mr. Oliver reported the average daily flow at the sewer plant during the previous month was 111,000 G.P.D. He also reported the pumped to billed ratio was 88.71% at the water plant.

b. Mr. Oliver next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He also presented fifteen (15) termination notices for nonpayment.

c. Mr. Oliver then discussed the illegal connection at 611 Ames, which was dismantled and removed. He noted it was an old style curb stop and that he was unable to lock it so it was removed. Director Bethany requested that Eagle Water confirm the owner.

Next Mr. Oliver provided the attorney's office with contact information regarding the two (2) leaks by AT&T and a subcontractor, one was at 602 Silverton and the other at Lockridge and Andover. Johnson Petrov will send a letter to back bill the charges regarding same.

Mr. Oliver reported a fee increase from the North Harris County Regional Water Authority effective April 1, 2018. A copy of the notice is attached at Exhibit C-1.

Lastly, Mr. Oliver reviewed the cost to change the provider for the fault line monitoring from AT&T to Verizon Wireless. He stated the initial cost for the device is \$30.00 each and the monthly fee is \$20.00 per month per line. This is a significant savings to the District.

Upon motion by Director Jensen, seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report.

4. Engineer's Report. The Engineer's Report was presented by Mr. Van Dusen, a copy of which is attached as Exhibit "D".

Mr. Van Dusen gave an update on Rudy Playtez (18718 Casper Drive) property, reporting that on March 8<sup>th</sup>, Vogt Engineering observed the construction of the manhole and sanitary line to serve Lot 4 of Casper Estates and noted that the Contractor must seal the manhole according to the plans and specifications.

Mr. Van Dusen estimated that Terracon should be completed by June.

He also presented and reviewed the Engineer's Annual Report ("EAR"), a copy of which is attached to the Engineer's Report.

Upon motion by Director Cooper, seconded by Director Jensen, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report, including the EAR.

5. The Board reviewed the Insurance renewal in the amount of \$14,741 from McDonald & Wessendorff, a copy of which is attached as Exhibit "E". It was noted that the premium is \$167.00 less than the prior year of \$14,908. Upon motion by Director Cooper, seconded by Director Jensen, after review and discussion with all Directors present voting aye, the Board approved the Insurance renewal in the amount of \$14,741. The Board did not accept any additional optional coverage.

6. Public Comment.

Ms. Paddock inquired minutes on the District's website.

Mrs. Young thanked Eagle Water for expediting the leak at 602 Silverton.

Director Jensen stated that he and Tim Evans would be attending the AWBD Spring Membership Breakfast on Friday, April 20, 2018.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,**  
the meeting was adjourned.

**Pay the Bills:** As previously approved by the Board, the following bills were paid:

**Checks Written on Operations Account # 0751-690363**

**W C I D # 99**

**March 20, 2018**

Item #	Payable To:	Check #	Amount	STP/WP	Account/Invoice#	For:
1	AT&T	11551	155.48	WP	281-288-3728-078-0	Fault Monitoring Line
2	AT&T	11552	155.48	STP	281-288-5820-614-4	Fault Monitoring Line
3	AT&T	11553	152.69	STP/LS	281-288-5942-008-2	Fault Monitoring Line
4	Center Point Energy	11554	33.96	STP	4610016-0	Gas for Generator
5	Reliant Energy	11555	19.44	LS/STP	1 499 574 - 0	Electricity
6	Reliant Energy	11556	1,414.47	WP	1 500 965 - 7	Electricity
7	Reliant Energy	11557	2,036.36	STP	1 505 184 - 0	Electricity
8	Waste Connections of Texas	11558	188.83	STP	Inv# 1569815	Dumpster
9	CFI Services Inc	11559	1,737.16	WP	Inv#58921 \$1553.86	Chemicals
				STP	Inv#58836 \$183.30	Chemicals
10	DXI Industries, Inc.	11560	183.09	STP	Inv# 055001927-18 \$113.09	Chemicals
				WP	Inv#DE05000309-18 \$70.00	Chemicals
11	Eagle Water Management, Inc.	11561	<del>12,361.00</del>	Void	Issued February 2018	Operations & Maintenance
12	Elite Pumps & Mechanical	11562	4,483.35	STP	Inv# 2390	Maintenance
13	E T I Bookkeeping Services	11563	700.00		Inv# 8170	Bookkeeping Fees
14	Johnson Petrov LP	11564	5,069.02		Inv# 2039 \$3221.22	Legal Fee
					Inv# 2040 \$1847.80	Election
15	Lawns & More	11565	345.00	STP	Inv# 1696 \$235.00	Mowing Contract - October
				WP	Inv# 1696 \$110.00	Mowing Contract - October
16	McDonald & Wessendorff Ins.	11566	14,741.00		74273	2018 Insurance Policy
17	NHCRWA	11567	12,539.60	WP	February 2018	Water Usage Monthly Billing
18	Vogt Engineering	11568	4,830.00		Inv# 2587 \$1365	Election
					Inv# 2588 \$1293.75	Engineer Fee
					Inv# 2590 \$1207.50	Engineer Fee - Investigate WS
					Inv# 2591 \$858.75	Engineer Fee - Lemm Gully
					Inv# 2605 \$105.00	Pleytez Duplex
19	Cheryl Annette Kiger	11569	103.62		222 North Hill Dr E	Deposit Refund
20	J. White	11570	127.64		602 Casper Court	Deposit Refund
21	Karen Waits	11571	59.30		19103 Casper Drive	Deposit Refund
22	Karl or Roxanne Schneider	11572	106.81		19511 Whitewood Dr	Deposit Refund
	Edward Jensen				Director Fees	Monthly Mtg To Withholding
23	Annette Bethany	11573	265.57		Director Fees	Monthly Mtg/ Additional Fees
24	Monte L Cooper	11574	138.52		Director Fees	Monthly Mtg
25	Thomas Eisterhold	11575	138.52		Director Fees	Monthly Mtg
26	Timothy P. Evans	11576	323.22		Director Fees	Monthly Mtg/ Additional Fees
<b>Total</b>			<b>62,429.13</b>			

\* Note Check No. 11561 was voided and reissued \$10,849.<sup>00</sup>

March 28, 2018

**PASSED AND APPROVED** on the 17th day of April, 2018.

  
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Secretary

Board of Directors

**EXHIBITS:**

- A - Bookkeeper's Report, Investment Report,  
Tax Assessor-Collector's Report, Energy Report
- B - Audit Continuance letter for the 2018 audit
- C - Operations Report
- C-1 - NHCRWA Notice of Rate Increase 2/19/18
- D - Engineer's Report

**Minutes recorded by Marisa L. Roberts  
Johnson Petrov LLP  
Regular Session March 20, 2018**

