

# HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

## MINUTES OF MEETING OF BOARD OF DIRECTORS

AUGUST 15, 2017

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, August 15, 2017, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Thomas Eisterhold	President
Monte Lee Cooper	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Annette Bethany	Director/Records Management Officer

All members of the Board were present, with the exception of Director Jensen, thus constituting a quorum. Also attending all or portions of the meeting were: Chris Oliver of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Tina Buchanan of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen of Vogt Engineering, L.P., engineer for the District ("Engineer"), and Marisa L. Roberts, Legal Assistant of Johnson Petrov LLP, attorney for the District ("Attorney"); Marsha Evans; Chris and Susie Paddock; all residents of the District and Damien Johnson, website designer.

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the minutes of the regular meeting held on July 18, 2017, a copy of which was previously distributed to the Board. Upon motion by Director Cooper, seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the regular meeting minutes of July 18, 2017, as corrected.

2. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Buchanan presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A."

a. Ms. Buchanan next reported that TexPool is paying 0.9714% interest and the net asset value is 1.00000. The Investment Officer signed the Investment Report. She also presented and reviewed the Energy Usage Report. Ms. Buchanan noted that the Second Quarterly Tax payment to the IRS was filed electronically in the amount of \$1,393.38.

Upon motion by Director Cooper seconded by Director Evans after full discussion and the question being put to the Board, all members of the Board present voted to 1) approve the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorize the payment of checks numbered 11334 through 11358 from the Operating Account, and 3) the Second Quarterly Tax payment to the IRS filed electronically

in the amount of \$1,393.38 from the Operating Account; 4) authorize the payment of one (1) check numbered 2368 from the Tax Account.

3. Operator's Report. Mr. Oliver presented the Operations Report, a copy of which is attached hereto as Exhibit "B," and responded to questions from the Board.

a. Mr. Oliver reported the average daily flow at the sewer plant during the previous month was 91,000 G.P.D. and the pumped to billed ratio was 95.03% at the water plant.

Mr. Oliver next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He also presented twenty-two (22) termination notices for nonpayment.

Director Bethany stated that the meter was replaced at 19114 Tyrone on July 28, 2017 (Acct# 9921053).

Ms. Buchanan received a renewal contract from Reliant Energy. After some discussion, the Board requested Ms. Buchanan to obtain new rates for presentation at the September Board meeting.

Mr. Oliver next presented an estimate in the amount of \$1,895 for repair of the 6" water meter at Spring High School, as the meter was registering slow. Director Bethany made a motion to repair the meter, the motion was seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the meter repair in the amount of \$1,895 at Spring High School.

b. Director Bethany reported that invoices and correspondence mailed to LARG Management have been returned undeliverable. Discussion ensued. Ms. Roberts stated that she would send an email to LARG regarding same.

Next, Director Eisterhold asked Director Evans if there were any security issues noted upon routine inspection of the water plant, sewer plant and Challe Circle W. Lift Station ("Lift Station"). Director Evans stated there were no security issues to report. Director Evans also stated that with the Hurricane season upon us, he is concerned about the pine trees around the water plant and he would like Eagle Water to make an assessment and report back to the Board regarding the costs to trim some of them, if needed.

Upon motion by Director Evans, seconded by Director Cooper, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report.

4. Engineer's Report. The Engineer's Report was presented by Mr. Van Dusen, a copy of which is attached as Exhibit "C".

a. Mr. Van Dusen reported that Rudy Playtez (18718 Casper Drive) has been in contact with his engineer who will prepare the plans and drawings of the sanitary sewer line extension and forward same to Eagle Water for review, then Mr. Playtez will pay the tap fee and schedule such taps. Mr. Van Dusen also stated that Vogt Engineering is still working on the asset inventory list.

b. Next, Director Eisterhold discusses the NHCRWA's rate order as well as the pros and cons of the District implementing use of chloramines. Director Eisterhold then inquired about the timeline for such implementation, including the costs and notification to the District's customers. Mr. Oliver stated it would cost approximately \$4,500 to \$5,500 to start the set-up for

using chloramines. The Board authorized Eagle Water to bid the project for the District to implement the use of Chloramines and to obtain the necessary authorization required from TCEQ. Upon motion by Director Eisterhold, seconded by Director Cooper, after full discussion and with all Directors present voting aye, the Board authorized Eagle Water to bid the project for the District to implement the use of Chloramines and to obtain the necessary authorization required from TCEQ.

c. Next, the Board discussed scheduling a special meeting on Tuesday, August 29, 2017 to discuss the long range water plan.

Upon motion by Director Cooper, seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

5. Annual Agenda/Miscellaneous Business.

a. Updates to District's website. Mr. Damien Johnson reviewed updates to the District's website.

6. Public Comment.

Mrs. Paddock asked why the Board has not discussed changes to the Code of Ethics, that this has been on the agenda since February. Ms. Roberts stated that the Board reviews this item annually, but that changes are not a requirement.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,**  
the meeting was adjourned.

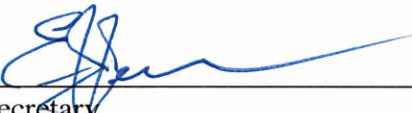
**Pay the Bills:** As previously approved by the Board, the following bills were paid:

**Checks Written on Operations Account # 0751-690363  
W C I D # 99  
August 15, 2017**

Item	Payable To:	Check #	Amount	STP/WP	Account/Invoice#	For:
1	AT&T	11334	136.71	WP	281-288-3728-078-0	Fault Monitoring Line
2	AT&T	11335	136.71	STP	281-288-5820-614-4	Fault Monitoring Line
3	AT&T	11336	133.59	STP/LS	281-288-5942-008-2	Fault Monitoring Line
4	Center Point Energy	11337	26.40	STP	4610016-0	Gas for Generator
5	Reliant Energy	11338	38.41	LS/STP	1 499 574 - 0	Electricity
6	Reliant Energy	11339	2,200.95	WP	1 500 965 - 7	Electricity
7	Reliant Energy	11340	1,835.58	STP	1 505 184 - 0	Electricity
8	Waste Connections of Texas	11341	177.78	STP	Inv# 1373178	Dumpster
9	Accurate Meter & Backflow	11342	175.00	WP	Inv# 26846	Maintenance
10	CFI Services	11343	367.72	WP	Inv# 56412	Maintenance
11	Damien Johnson	11344	650.00			Website
12	DXI Industries	11345	216.82	WP	108.41 Inv#055011246-17	Chemicals
				STP	108.41 Inv#055011247-17	Chemicals
13	Eagle Water Management, Inc.	11346	9,943.32		July 2017	Operations & Maintenance
14	E T I Bookkeeping Services	11347	992.43		Inv# 8002	Bookkeeping Fees
15	Johnson Petrov LP	11348	2,454.42		Inv# 1692	Legal Fee
16	Lawns & More	11349	345.00	STP	235.00 Inv# 1552	Mowing Contract - July
				WP	110.00 Inv# 1552	Mowing Contract - July
17	Neil Technical Services, Corp	11350	2,749.00	STP	Inv# 75047, 74957, 74714	Maintenance
18	NHCRWA	11351	19,960.70	WP	July 2017	Water Usage Monthly Billing
19	Gaston Popovich	11352	90.86		614 Dresher Drive	Deposit Refund
20	JMG Interest	11353	150.00		610 E Cypresswood	Deposit Refund
21	Annette Bethany	11354	265.57		Director Fees	Monthly Mtg / Additional Fees
22	Edward Jensen		-		Director Fees	Monthly Mtg - To Withholding
23	Monte L Cooper	11355	138.52		Director Fees	Monthly Mtg
24	Thomas Eisterhold	11356	138.52		Director Fees	Monthly Mtg
25	Timothy Evans	11357	323.22		Director Fees	Monthly Mtg / Additional Fees
26	Vogt Engineering	11358	2,437.50		Inv# 2403, Inv# 2404	Engineer Fee

July 30, 2017

**PASSED AND APPROVED** on the 19<sup>th</sup> day of September, 2017.

  
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Secretary  
Board of Directors

**EXHIBITS:**

- A - Bookkeeper's Report, Investment Report,  
Tax Assessor-Collector's Report, Energy Report
- B - Operations Report
- C - Engineer's Report

**Minutes recorded by Marisa L. Roberts  
Johnson Petrov LLP  
Regular Session August 15, 2017**

