

# HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

## MINUTES OF MEETING OF BOARD OF DIRECTORS

FEBRUARY 20, 2018

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, February 20, 2018, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Thomas Eisterhold	President
Monte Lee Cooper	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Annette Bethany	Director/Records Management Officer

All members of the Board were present, with the exception of Director Bethany, thus constituting a quorum. Also attending all or portions of the meeting were: Chris Oliver of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Tina Buchanan of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen of Vogt Engineering, L.P., engineer for the District ("Engineer"); Ms. Debbie Gibson of McCall Gibson Swedlund Barfoot PLLC, auditor for the District ("Auditor"); Alan P. Petrov, Attorney and Marisa L. Roberts, Legal Assistant of Johnson Petrov LLP, attorney for the District ("Attorney"); several; residents of the District (see Sign-In Sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the minutes of the regular meeting held on January 16, 2018, special meeting held on January 22, 2018 and special meeting held on February 12, 2018, copies of which were previously distributed to the Board. Upon motion by Director Cooper, seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular meeting held on January 16, 2018, special meeting held on January 22, 2018 and special meeting held on February 12, 2018, as presented.

2. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Buchanan presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A."

a. Ms. Buchanan next reported that TexPool is paying 1.2989% interest and the net asset value is 0.9994. She also presented and reviewed the Energy Usage Report.

b. Ms. Buchanan next reviewed and discussed the proposed budget for fiscal year March 31, 2019 and answered questions from the Board.

Upon motion by Director Cooper, seconded by Director Jensen after full discussion and the question being put to the Board, all members of the Board present voted to 1) approve the

Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorize the payment of checks numbered 11520 through 11550 from the Operating Account, 3) authorize the payment of one (1) check numbered 2374 from the Tax Account.

3. Auditor Proposal for FYE March 31, 2018. Ms. Gibson presented an Audit Continuance letter for the 2018 audit, a copy of which is attached hereto as Exhibit "B". Ms. Gibson noted that for the last two (2) years the fee range has been \$10,000 to \$11,000 and this year it will range from \$11,000 to \$12,000. Ms. Gibson stated this year's modest increase is due to annual increases in their hourly rates.

Upon motion by Director Jensen, seconded by Director Cooper, after full discussion and with all Directors voting aye, accepting the Audit Continuance Letter for preparation of the District's annual audit for fiscal year ending March 31, 2018.

4. Operator's Report. Mr. Oliver presented the Operations Report, a copy of which is attached hereto as Exhibit "C," and responded to questions from the Board.

a. Mr. Oliver reported the average daily flow at the sewer plant during the previous month was 95,000 G.P.D. He also reported the pumped to billed ratio was 95.41% at the water plant.

b. Mr. Oliver next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He also presented twelve (12) termination notices for nonpayment.

c. Mr. Oliver also stated that the Board might consider changing the provider for the fault line monitoring from AT&T to Verizon Wireless as it could save the District on a monthly basis. Director Eisterhold stated he was in favor of doing so and thereby made a motion to change service providers, the motion was seconded by Director Evans, after full discussion and with all Directors present voting aye, the Board approved Eagle Water Management to obtain the necessary paperwork to switch telephone service providers from AT&T to Verizon, with the exception of Director Cooper who abstained from the vote. Director Cooper stated he would like more information.

d. A Request was received from LARG Management ("LARG") regarding reinstating their account. The Board agreed to reinstate the account. Mr. Petrov stated it might be a good idea to write a letter stating that the account would be reinstated under the same conditions. Ms. Roberts stated she would contact LARG regarding same.

e. Next, Mr. Oliver presented a draft notice of violation letter to N. Guerrero Jr. (18915 Casper Drive) regarding a recent driveway that was poured over the box that houses the water meter. The Board stated that the letter needs to have a time limit of April 1 to which the owner must comply or be subject to possible termination of service.

Upon motion by Director Eisterhold, seconded by Director Cooper, after full discussion and with all Directors voting aye, approved the notice of violation letter to N. Guerrero Jr. with the requested changes.

Upon motion by Director Cooper, seconded by Director Jensen, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report.

5. Engineer's Report. The Engineer's Report was presented by Mr. Van Dusen, a copy of which is attached as Exhibit "D".

a. Ongoing District Projects or Service Requests.

i. Mr. Van Dusen gave an update on Rudy Playtez (18718 Casper Drive) stating that Harris County approved his plans and Eagle Water will begin taps.

ii. Vogt Engineering is working with Terracon to obtain access to 534 Ames Street.

b. Director Eisterhold then inquired about the TCEQ Approval to implement chloramines. Discussion ensued. Director Eisterhold made a motion to begin installation of the chloramine equipment, the motion was seconded by Director Jensen, after full discussion and with all Directors voting aye, approved Eagle Water Management to being installation of the chloramine equipment.

Upon motion by Director Cooper, seconded by Director Jensen, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

6. Public Comment.

Ms. Paddock inquired about an insert in a recent water bill.

Ms. Jensen mentioned that if anyone was interested in the North Harris County Water Authority's (the "Authority") 2025 Expansion Plan, a powerpoint is posted on the Authority's website.

Mr. Roth, who owns a storage facility out of district inquired about obtaining service from the District. Mr. Roberts stated she would send Mr. Roth the necessary information.

Election Agenda:

Ms. Roberts reported that a drawing for position on ballot was scheduled for Monday, February 26, 2018 at 10:00 a.m. at the offices of Johnson Petrov and that candidates and anyone interested in attending were invited to do so.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,**  
the meeting was adjourned.


**Pay the Bills:** As previously approved by the Board, the following bills were paid:

**Checks Written on Operations Account # 0751-690363  
W C I D # 99  
February 20, 2018**

Item #	Payable To:	Check #	Amount	STP/WP	Account/Invoice#	For:
1	AT&T	11520	136.53	WP	281-288-3728-078-0	Fault Monitoring Line
2	AT&T	11521	136.53	STP	281-288-5820-614-4	Fault Monitoring Line
3	AT&T	11522	133.72	STP/LS	281-288-5942-008-2	Fault Monitoring Line
4	Center Point Energy	11523	36.65	STP	4610016-0	Gas for Generator
5	Reliant Energy	11524	15.25	LS/STP	1 499 574 - 0	Electricity
6	Reliant Energy	11525	1,494.79	WP	1 500 965 - 7	Electricity
7	Reliant Energy	11526	2,116.54	STP	1 505 184 - 0	Electricity
8	Waste Connections of Texas	11527	188.83	STP	Inv# 1543172	Dumpster
9	Accuarte Meter & Backflow	11528	1,895.00	STP	Inv# 27608	Maintenance
10	CFI Services	11529	1,287.55	WP	Inv# 58398	Maintenance
11	DXI Industries	11530	296.17	WP	Inv#055000279-18\$226.17	Chemicals
				WP	Inv#DE05010408-17\$70.00	Chemicals
12	Eagle Water Management, Inc.	11531	14,348.79		January 2018	Operations & Maintenance
13	Elite Pumps & Mechanical	11532	345.00	STP	Inv# 2297	Maintenance
14	E T I Bookkeeping Services	11533	700.00		Inv# 8147	Bookkeeping Fees
15	Johnson Petrov LP	11534	4,652.39		Inv# 1974 \$1133.59	Legal Fee
					Inv# 1973 \$3518.8	Election
16	Lawns & More	11535	345.00	STP	Inv# 1677 \$235.00	Mowing Contract
				WP	Inv# 1677 \$110.00	Mowing Contract
17	Magna Flow	11536	1,540.00	STP	Inv# 49819	Sludge Hauling
18	NHCRWA	11537	12,165.50	WP	January 2018	Water Usage Monthly Billing
19	Texas Hydrant Services	11538	650.00	STP	Inv# 3046	Maintenance
20	Vogt Engineering	11539	5,493.75		Inv# 2556 \$682.50	Engineer Fee
					Inv# 2557 \$3018.75	Engineer Fee - Investigate WS
					Inv# 2558 \$1792.5	Engineer Fee - Lemm Gully
21	Brian Powers	11540	57.24		202 North Hill Dr E	Deposit Refund
22	Christine Lynn Talbot	11541	60.00		19206 Whitewood Dr	Deposit Refund
23	Darlene Pruett Bock	11542	66.81		330 Bickett Lane	Deposit Refund
24	Don Tardy	11543	40.00		418 Dover Lane	Deposit Refund
25	StarrValley Properties LLC	11544	106.81		19514 Whitewood Dr	Deposit Refund
	Edward Jensen				Director Fees	2 Special Mtg - To Withholding
26	Monte L Cooper	11545	277.05		Director Fees	2 Special Mtg
27	Thomas Eisterhold	11546	277.05		Director Fees	2 Special Mtg
28	Timothy Evans	11547	277.05		Director Fees	2 Special Mtg
	Edward Jensen				Director Fees	Monthly Mtg - To Withholding
29	Monte L Cooper	11548	138.53		Director Fees	Monthly Mtg
30	Thomas Eisterhold	11549	138.53		Director Fees	Monthly Mtg
31	Timothy Evans	11550	323.23		Director Fees	Monthly Mtg / Additional Fees
Total			49,740.29			

January 31, 2018

**PASSED AND APPROVED** on the 20th day of March, 2018.



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Secretary  
Board of Directors

**EXHIBITS:**

- A - Bookkeeper's Report, Investment Report,  
Tax Assessor-Collector's Report, Energy Report
- B - Audit Continuance letter for the 2018 audit
- C - Operations Report
- D - Engineer's Report

**Minutes recorded by Marisa L. Roberts  
Johnson Petrov LLP  
Regular Session February 20, 2018**

**[DISTRICT SEAL]**