

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

MINUTES OF MEETING OF BOARD OF DIRECTORS

JANUARY 21, 2020

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 7:00 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, January 21, 2020, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Monte Lee Cooper	President
Billy Ray Fritsche	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Charles Leroy Richardson	Director/Operations Maintenance Officer

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Mike Plunkett of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Karen Long of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen, P.E. and Caitlin Bobb, EIT of Vogt Engineering, L.P., engineer for the District ("Engineer"); Deputy Z. Ryan of the Harris County Constable's Office ("HCCO"); Chris Daniel of Triton Consulting Group, LLC ("Triton"); Andrew P. Johnson III, attorney and Marisa L. Roberts, legal assistant, attorneys for the District ("Attorney"); and several residents of the District and members of the public (see Sign-In Sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the regular meeting minutes held on December 17, 2019, a copy of which was previously distributed to the Board. Upon motion by Director Fritsche, seconded by Director Evans, after full discussion and with all Directors present unanimously voting aye, the Board approved the regular meeting minutes held on December 17, 2019.

2. Constable's Report. Deputy Z. Ryan presented an oral report and updated the Board regarding the recent activities in the District. He also responded to questions from the Board.

3. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Long presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A."

Ms. Long requested the Board's authorization to close the Wells Fargo bank account.

Upon motion by Director Fritsche, seconded by Director Jensen, after full discussion and with all Directors present unanimously voting aye, the Board authorized Ms. Long to close the Wells Fargo bank account.

Next, Ms. Long reported that TexPool is paying 1.6226% interest and the net asset value is 1.00007%. She also reviewed a proposed draft budget for FYE 3/30/21 and requested the Board to review it and let her know if there were any additional budget items that needed to be added. Director Fritsche inquired about capital improvement items, to which Mr. Johnson explained that those items will be budgeted separately.

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present unanimously voting aye, the Board 1) approved the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorized the payment of checks numbered 12204 through 12228 from the Operating Account; and 3) authorized the payment of one (1) check numbered 2397 to Equi-Tax, Inc.

4. Operator's Report. Mr. Plunkett presented the Operations Report, a copy of which is attached hereto as Exhibit "B," and responded to questions from the Board.

Mr. Plunkett reported the average daily flow at the sewer plant during the previous month was 66,000 G.P.D. He also reported the pumped to billed ratio was 85.30% at the water plant. He also stated that having a hotter winter is reflective in the pumpage as well as the two (2) line breaks (Bickett and Lemm Rd.). Additionally, Mr. Plunkett stated that a main line break at Linwood has been repaired. There were no excursions reported. He stated that the lift station at the WWTP was cleaned.

Mr. Plunkett next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He reported that out of the thirty-one (31) delinquency notices were sent out to customers, seven (7) remain unpaid to date.

Upon motion by Director Fritsche, seconded by Director Evans, after full discussion and with all Directors present unanimously voting aye, the Board approved the Operator's Report.

5. Engineer's Report. The Engineer's Report was presented and reviewed by Mr. Van Dusen, a copy of which is attached as Exhibit "C."

Mr. Van Dusen reviewed the engineer's report with the Board.

Mr. Van Dusen reported that the signed easements for the Greenway Trail Project along Cypress Creek were mailed to Harris County.

Mr. Van Dusen reviewed the capital funding project with the Board, including the additional items added. Discussion ensued regarding the reference to Casper Lane Road Repairs per WWTP Construction Traffic, including the contract with Timber Lane MUD ("Timber Lane") to share the costs of road repairs. Mr. Van Dusen stated that more than likely, Timber Lane would not be agreeable to paying for damage to the road as a result of construction traffic incurred as a result of WWTP Construction work.

Next, Director Fritsche asked for clarification on the percentages for the Non-Construction Costs. Mr. Van Dusen explained that these are estimates. Additionally, Mr. Van Dusen stated that the District's Financial Advisor, Mr. John Howell, suggested an additional item be added for Capital Interests, to which Mr. Johnson explained the benefit of adding it. He stated that since the District has not issued bonds in many years, by adding an Interest Reserve, the District would have the first interest payment available when needed. He also stated that the first bond issue would not have any developer line items.

Mr. Van Dusen did request the Board to approve the Total Construction Costs in the amount of \$6,442,946.80, as well as authorization for submitting the Bond Application Report to the TCEQ.

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present unanimously voting aye, the Board approved the Engineer's Recommendation of the Total Construction Costs in the amount of \$6,442,946.80, and authorized filing the Bond Application Report to the TCEQ.

Upon motion by Director Fritsche, seconded by Director Evans, after full discussion and with all Directors present unanimously voting aye, the Board approved the Engineer's Report.

6. a. Harris County Constable's Office Contract Renewal.

Ms. Roberts presented the Harris County Constable's Office Contract for Law Enforcement for the Board's review and approval. A copy of which is attached hereto as Exhibit "D." It was noted that the contract increased by 4.9% effective March 1, 2020.

Upon motion by Director Fritsche, seconded by Director Evans, after full discussion and the question being put to the Board, the Board voted unanimously to renew the Harris County Constable's Office Contract for Law Enforcement.

b. Order Authorizing Change in District Office and Meeting Place Outside the Boundaries of the District (the "Order").

Ms. Roberts presented an Order that would add Ginger McNabb Elementary School as an additional meeting place outside the boundaries of the District. Director Fritsche stated that he would like to appoint someone to look into other places to hold a board meeting, because the chairs at Ginger McNabb Elementary are not adult friendly. He also stated there is no P.A. system. He requested this item be tabled until the February meeting to allow time to consider other possible locations. Director Fritsche volunteered to talk to a representative at the high school regarding possibly designating facility as a meeting place.

c. Proposal Regarding Communications with District Residents (Triton).

Mr. Daniels presented and reviewed with the Board a proposal for preparing a Flyer. A copy of the proposal is attached hereto as Exhibit "E". Upon motion by Director Jensen, seconded by Director Fritsche, after full discussion and the question being put to the Board tabled the proposal for further consideration at the February Board meeting.

d. Request Annual Insurance Proposal.

Ms. Roberts stated that she would contact McDonald & Wessendorff, the insurance provider for the District regarding renewal.

7. Old Business.

a. Update regarding annexation request by Spring ISD.

Mr. Johnson reminded the Board that the Annexation Agreement, Letter of Intent and Capital Contributions and Service Agreement have been sent to Spring ISD and that he has not had any additional feedback from Mr. Hutton on whether it had gone before the school Board.

8. Election Agenda.

a. Update on May 2, 2020 Director's Election.

Mr. Johnson stated that there are two (2) directors that are up for re-election and that the deadline to submit an application is February 14, 2020. Mr. Johnson also presented the Order Calling Directors Election; a copy of which is attached hereto as Exhibit "F". Ms. Roberts stated that there are two (2) price quotes for leasing the election equipment, she explained that the lower price quote removes the training for the election equipment and that perhaps one of the prior election officials could provide the training and save the District \$1,700.

Director Fritsche inquired if the equipment counts the ballots or if it uses paper ballots that would need to be counted manually. Ms. Roberts responded that it uses paper ballots and therefore, the ballots would need to be counted manually. Director Fritsche asked if a price quote for equipment that would tally the votes, to which Ms. Roberts responded she would request one. The Board then appointed the Audit Committee, which includes Directors Fritsche and Jensen, to review the election equipment lease options and determine which works best for the District.

Upon motion by Director Evans, seconded by Director Richardson, after full discussion and the question being put to the Board, the Board voted unanimously to appoint the Audit committee to review the election equipment lease options and determine which works best for the District.

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present voting aye, the Board approved the Order Calling Directors Election.

b. Canvassing Election.

Next, the Board discussed the canvassing date for the May 2, 2020 Directors Election and selected Wednesday, May 13, 2020.

9. Public Comment.

Mrs. Kimbrough thanked everyone who worked on getting the Bond approved.

Ms. Jensen suggested the Board look at the 9th grade center as a consideration for an additional meeting place.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned at 8:10 p.m.


Pay the Bills: As previously approved by the Board, the following bills were paid:

Checks Written on Operations Account #0751-690363

**Harris County WCID #99 GOF
Custom Transaction Detail Report
January 21, 2020**

Num	Name	Description	Amount
12204	Billy R Fritsche	Director Fee	-138.52
12205	Charles L Richardson	Director Fee	-300.22
12206	Monte L Cooper	Director Fee	-138.52
12207	Timothy P. Evans	Director Fee	-138.52
12208	Billy Fritsche	Director Expense	-323.29
12209	Center Point Energy 4610016-0	Utilities	-27.42
12210	Direct Waste Solutions	Garbage Collection	-9,120.50
12211	DXI Industries, Inc.	Chemicals	-706.63
12212	Eagle Water Management, Inc.	Operator Fee	-15,628.73
12213	ETI Bookkeeping Services	Bookkeeping Fee	-700.00
12214	Harris County Treasurer	Security	-5,764.00
12215	Lawns & More	Mowing	-360.00
12216	Neil Technical Services Corp	Maintenance & Repair	-610.00
12217	North Harris County Regional Water Author	NHCRWA Fee	-15,781.15
12218	PWC Solutions Inc	Chemicals	-1,309.50
12219	Reliant Energy 1 499 574-0	Utilities	-12.14
12220	Reliant Energy 1 500 965-7	Utilities	-1,384.96
12221	Reliant Energy 1 505 184-0	Utilities	-1,922.16
12222	Source Point Solutions, Inc.	STP Maintenance	-2,300.00
12223	Verizon	Telephone	-64.26
12224	Vogt Engineering	Engineering Fee	-4,788.75
12225	Waste Connections of Texas	STP Dumpster	-251.66
12226	Denise Castillo	Customer Deposit Refund	-44.54
12227	Randall G Fruzia	Customer Deposit Refund	-250.00
12228	Robert F Elder	Customer Deposit Refund	-68.76
Total			-62,134.23

PASSED AND APPROVED on the 18th day of February, 2020.


Secretary
Board of Directors

EXHIBITS:

- A - Bookkeeper's Report, Investment Report,
Tax Assessor-Collector's Report, Energy Report
- B - Operations Report
- C - Engineer's Report
- D - Harris County Constable's Office Contract for Law Enforcement
- E - Proposal Regarding Communications with District Residents (Triton)
- F - Order Calling Directors Election

**Minutes recorded by Marisa L. Roberts
Johnson Petrov LLP
Regular Session January 21, 2020**

