

HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

MINUTES OF MEETING OF BOARD OF DIRECTORS

FEBRUARY 18, 2020

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 7:00 p.m., at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, February 18, 2020, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Monte Lee Cooper	President
Billy Ray Fritsche	Vice President
Tim Evans	Assistant Secretary
Ed Jensen	Secretary/Treasurer/Investment Officer
Charles Leroy Richardson	Director/Operations Maintenance Officer

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Mike Plunkett of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Patricia Hall and Karen Long of Equi-Tax, Inc., tax assessor-collector and bookkeeper for the District ("Equi-Tax"); Sergio Van Dusen, P.E. of Vogt Engineering, L.P., engineer for the District ("Engineer"); Deputy Z. Ryan of the Harris County Constable's Office ("HCCO"); John Howell, financial advisor for the District ("Financial Advisor"); Andrew P. Johnson III, attorney and Marisa L. Roberts, legal assistant, attorneys for the District ("Attorney"); and several residents of the District and members of the public (see Sign-In Sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Minutes. The Board reviewed the regular meeting minutes held on January 21, 2020, a copy of which was previously distributed to the Board. Upon motion by Director Fritsche, seconded by Director Jensen, after full discussion and with all Directors present unanimously voting aye, the Board approved the regular meeting minutes held on January 21, 2020.

2. Constable's Report. Deputy Z. Ryan presented an oral report and updated the Board regarding the recent activities in the District. Director Richardson suggested a temporary speed trailer for violators along Cypresswood. Deputy Ryan responded to questions from the Board.

3. Bookkeeper's Report/Investment Report/Tax Assessor-Collector's Report/Energy Usage Report. Ms. Long presented to and reviewed with the Board, the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as Exhibit "A."

Ms. Long stated she would move funds from the Compass Bank account to TexPool to maximize interest.

She also discussed the draft Budget and requested the Directors and Consultants to submit their additional budget items so the Budget for FYE 3/31/2021 could be adopted at the March meeting.

Next, Ms. Long reported that TexPool is paying 1.5948% interest and the net asset value is 1.00009%.

Upon motion by Director Jensen seconded by Director Fritsche, after full discussion and with all Directors present unanimously voting aye, the Board 1) approved the Bookkeeper's Report, Investment Report, Tax Assessor-Collector's Report, and Energy Usage Report, as presented, 2) authorized the payment of checks numbered 12229 through 12253 from the Operating Account; and 3) authorized the payment of one (1) check numbered 2398 to Equi-Tax, Inc.

4. Operator's Report. Mr. Plunkett presented the Operations Report, a copy of which is attached hereto as Exhibit "B," and responded to questions from the Board.

Mr. Plunkett reported the average daily flow at the sewer plant during the previous month was 78,000 G.P.D. He also reported the pumped to billed ratio was 92.59% at the water plant. He also stated that there were no excursions and that the Spring High School meter has been hooked up.

Mr. Plunkett next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report. He reported that out of the twenty-nine (29) delinquency notices were sent out to customers, and four (4) collection accounts.

Upon motion by Director Fritsche, seconded by Director Jensen, after full discussion and with all Directors present unanimously voting aye, the Board approved the Operator's Report, including termination of the delinquent accounts and turning over the four (4) collection accounts.

5. Engineer's Report. The Engineer's Report was presented and reviewed by Mr. Van Dusen, a copy of which is attached as Exhibit "C".

Mr. Van Dusen reviewed the engineer's report with the Board.

Mr. Van Dusen reported that he received the final survey from DreamLab and that he will meet with Mr. Plunkett to go over the layout as well as prepare the water and sanitary sewer easements.

Mr. Van Dusen also discussed the asphalt damage to Casper Drive by a contractor with HCFCD and that a follow-up meeting was forthcoming.

Mr. Van Dusen stated he has completed a draft Bond Application Report ("BAR") and that he will forward a copy to the Board and Johnson Petrov for review. He also stated that certified values of the District are not available, because the District has not had an active tax account for 20+ years. Ms. Pat Hall, a representative of Equi-Tax explained a new law that went into effect and reported that certified values would be available July 20th. She also explained that district values could be provided, but that they would just not be "certified."

Mr. Van Dusen requested the Board authorize Vogt Engineering to file the Bond Application with the TCEQ.

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present unanimously voting aye, the Board approved the Engineer's Report, including authorization for Vogt Engineering to file the BAR after the Board has had an opportunity to review an updated BAR.

6. a. Presentation by Pat Hall of Equi-Tax.

Ms. Hall presented and reviewed with the Board a copy of the services provided by Equi-Tax as well as a copy of their standard engagement letter. She also responded to questions from the Board. The Board thanked Ms. Hall. No action was taken at this time.

b. Manhole #106 (622 Ames Street). Discussion ensued regarding the location and accessibility of the manhole. No action was taken at this time.

c. Illegal Fence at 1318 and 1322 Lemm Road #2. Mr. Plunkett reported that the property owner had previously applied for Out of District service, which was never completed and submitted. Mr. Plunkett reported Eagle Water does not have access to the meter box and that upon inspection, it appears as though one meter is being used to service both properties, which is a violation of the District's Rate Order. Mr. Plunkett will continue to reach out to the property owner.

d. HB3834 and Cyber Security Training Requirements. Mr. Johnson presented a memorandum to the Board regarding HB 3834 and the cyber security training requirements for elected officials. He also informed the Board that Triton has been certified on the cyber security training. The President stated that the Board would consider the proposal from Triton if one is presented. No action was taken at this time.

e. Approve Insurance proposal. Ms. Roberts presented the insurance renewal proposal from McDonald & Wessendorff, which had been previously distributed to the Board via email and a copy of which is attached hereto as Exhibit "D".

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present unanimously voting aye, the Board approved the Insurance renewal in the amount of \$16,863.00.

f. Engagement of GMS Group, L.L.C. Mr. John Howell presented and reviewed the G-42 Disclosure Letter with the Board explaining his fiduciary duties. He also presented an updated engagement letter and stated that he would forward the TEC Form 1295 to Johnson Petrov, a copy of which is attached hereto as Exhibit E.

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and with all Directors present unanimously voting aye, the Board approved the Engagement of the GMS Group, L.L.C.

7. Old Business.

a. Order Authorizing Change in District Office and Meeting Place Outside the Boundaries of the District (the "Order").

Director Fritsche stated that he has reached out to a representative at the high school and has not received a response back. He will follow-up and advise the Board accordingly. This item was tabled at this time.

b. Proposal Regarding Communications with District Residents (Triton).

The President stated that the Board would like to prepare their own newsletter/communication to the resident and declined the proposal from Triton regarding Communications with District Residents. Upon motion by Director Cooper, seconded by Director Evans, after full discussion and with all Directors present unanimously voting aye, the Board declined the proposal from Triton regarding Communications with District Residents.

c. Update regarding annexation request by Spring ISD.

No update at this time.

8. Election Agenda.

a. Update on May 2, 2020 Director's Election.

Ms. Roberts updated the Board on the May 2, 2020 Election. She stated that four (4) individuals are running. She presented the Rental Agreement from ESS for the Board's approval, a copy of which is attached hereto as Exhibit "F".

Upon motion by Director Fritsche, seconded by Director Richardson, after full discussion and the question being put to the Board, the Board voted to approve the Rental Agreement from ESS.

Mr. Mike Kiger, President of the Civic Club extended an invitation to the four (4) election candidates to attend the Civic Club meeting on April 14, 2020 and to speak to the residents of the District.

9. Public Comment.

Members of the public were given an opportunity to speak and express any concerns.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,
the meeting was adjourned at 8:45 p.m.

Pay the Bills: As previously approved by the Board, the following bills were paid:

Checks Written on Operations Account #0751-690363

**Harris County WCID #99 GOF
Custom Transaction Detail Report
February 18, 2020**

Num	Name	Description	Amount
12229	Billy R Fritsche	Director Fee	-138.53
12230	Charles L Richardson	Director Fee	-300.23
12231	Monte L Cooper	Director Fee	-138.53
12232	Timothy P. Evans	Director Fee	-138.53
12233	Center Point Energy 4610016-0	Utilities	-25.72
12234	CFI Services Inc	Maintenance & Repairs	-1,113.80
12235	Direct Waste Solutions	Garbage Collection	-9,139.00
12236	Eagle Water Management, Inc.	Operator Fee	-9,098.45
12237	Elite Pumps & Mechanical Services	Maintenance & Repairs	-760.00
12238	ETI Bookkeeping Services	Bookkeeping Fee	-700.00
12239	Harris County Treasurer	Security	-6,046.00
12240	Lawns & More	Mowing	-360.00
12241	McDonald & Wessendorff Insurance	Insurance	-16,863.00
12242	North Harris County Regional Water Author	NHCRWA Fee	-16,928.45
12243	Reliant Energy 1 499 574-0	Utilities	-14.42
12244	Reliant Energy 1 500 965-7	Utilities	-1,557.15
12245	Reliant Energy 1 505 184-0	Utilities	-1,805.32
12246	Texas Commission on Environmental Quality	Water System Fee	-1,322.26
12247	Verizon	Telephone	-63.69
12248	Vogt Engineering	Engineering Fee	-12,001.63
12249	Waste Connections of Texas	STP Dumpster	-251.66
12250	Barbara Van Kheen	Customer Deposit Refund	-36.06
12251	Cheryl A Tullis	Customer Deposit Refund	-150.00
12252	Donald M Young	Customer Deposit Refund	-96.98
12253	Kenneth Alan Davis	Customer Deposit Refund	-156.52
Total			-79,205.93

PASSED AND APPROVED on the 17th day of March, 2020.



Secretary
Board of Directors

EXHIBITS:

- A - Bookkeeper's Report, Investment Report,
Tax Assessor-Collector's Report, Energy Report
- B - Operations Report
- C - Engineer's Report
- D - Insurance Renewal Proposal
- E - Engagement Agreement of GMS Group, L.L.C
- F - ESS Election Rental Agreement

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Minutes recorded by Marisa L. Roberts
Johnson Petrov LLP
Regular Session February 18, 2020

[DISTRICT SEAL]

