HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

MINUTES OF MEETING OF BOARD OF DIRECTORS

APRIL 19, 2022

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m. at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, April 19, 2022, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Billy Ray Fritsche	President
Charles Leroy Richardson	Vice President/Operations Maintenance Officer
George Galindo	Secretary
Thomas Riddle	Assistant Secretary/Treasurer/Investment Officer
Rick Ghinelli	Director

All members of the Board were present, with the exception of Directors Richardson and Galindo, thus constituting a quorum. Also attending all or portions of the meeting were: Cathi Wilbanks of ETI Bookkeeping Services, bookkeeper for the District ("ETI"); Debbie Bessire of Equi-Tax, Inc., tax assessor-collector for the District ("Equi-Tax"); Zachary Petrov, attorney and Marisa L. Roberts, legal assistant, for the District ("Johnson Petrov" and/or "Attorney"); Mike Plunkett of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Sergio Van Dusen, P.E. and Tyler Reeves of Vogt Engineering, L.P., engineers for the District ("Engineer" and/or "Vogt"); and residents of the District (see sign-in sheet).

The President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. <u>Minutes</u>. The Board reviewed the minutes of the regular meeting held on March 15, 2022, a copy of which was previously distributed to the Board.

Upon motion by Director Fritsche, seconded by Director Riddle, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular meeting held on March 15, 2022.

- 2. <u>Constable's Report.</u> There was not a representative of the Harris County Constable's Office present.
- 3. <u>Bookkeeper's Report/Investment Report/Energy Usage Report.</u> Ms. Bessire presented to and reviewed with the Board the Bookkeeper's Report, Investment Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as <u>Exhibit "A."</u>
- a. Next, Ms. Bessire reported that TexPool is paying 0.1536% interest and the net asset value is 0.99977%.

Upon motion by Director Riddle, seconded by Director Ghinelli, after full discussion and with all Directors present voting aye, the Board: 1) approved the Bookkeeper's Report, with certain revisions, Investment Report, and Energy Usage Report; and 2) authorized the payment of checks numbered 13163 through 13194 from the Operating Account.

- 4. <u>Tax Assessor-Collector's Report.</u> Ms. Bessire then presented the Tax Assessor-Collector's Report, a copy of which is attached hereto as <u>Exhibit "B."</u>
- a. Ms. Bessire reported that 71.5% of the 2021 taxes had been collected as of March 31, 2022.

Upon motion by Director Ghinelli, seconded by Director Riddle, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collector Report, including payment of check nos. 2415 thru 2427.

5. <u>Operator's Report</u>. Mr. Plunkett presented the Operations Report, a copy of which is attached hereto as Exhibit "C."

Mr. Plunkett reported the total monthly pumpage on Well No. 1 for March was 4,653,000 gallons and the average daily flow at the sewer plant during the previous month was 86,000 GPD, which is 38.0% of current capacity. There were no excursions for the month of March. Mr. Plunkett also reported the pumped to billed ratio was 93.44% at the water plant.

Mr. Plunkett next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report.

Mr. Plunkett reported that the bank load testing was performed in February.

Mr. Plunkett reported approximately sixteen (16) disconnection accounts listed, and he requested the Board authorize termination of any remaining accounts for non-payment.

Upon motion by Director Riddle, seconded by Director Ghinelli, after full discussion and with all Directors present voting aye, after confirming with the Operator that notice had been delivered by the Operator to each person on the list notifying them that they could appear before the Board to discuss termination of services and that services could be terminated at any time after this meeting, and determining that no one appeared at the meeting for such purpose, approved the termination list and authorized the Operator to terminate service as permitted by the Rate Order to all customers who remain unpaid.

Upon motion by Director Ghinelli, seconded by Director Fritsche, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report.

6. <u>Engineer's Report</u>. The Engineer's Report was presented and reviewed by Mr. Van Dusen, a copy of which is attached as Exhibit "D".

Mr. Van Dusen presented and reviewed Payment Application No. 6 to Sitecon Services for the new Wastewater Treatment Plant ("WWTP") in the amount of \$129,060.00 and recommended the Board approve. A copy of which is attached to the Engineer's Report.

Upon motion by Director Riddle, seconded by Director Ghinelli, after full discussion and with all Directors present voting aye, the Board accepted Vogt's recommendation and approved the Payment Application No. 6 to Sitecon Services for the WWTP in the amount of \$129,060.00.

Director Riddle requested the project name for item ix. New Water Treatment Plant ("WTP") be changed to avoid confusion with the new Wastewater Treatment Plant ("WWTP"). Mr. Van Dusen stated he would revise it to state "Sewer Treatment Plant".

Upon motion by Director Riddle, seconded by Director Ghinelli, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report with the revised project name for item ix of the Engineer's Report to reflect Sewer Treatment Plant.

7. Old Business.

- a. <u>Emergency Repairs to District Well</u>. Mr. Plunkett reported that the repairs were complete and the well was in operation.
- b. <u>Spring ISD Annexation</u>. Ms. Roberts received an email update from the City of Houston (the "City") that the City is waiting for the annexation approval to be presented on City Council Agenda.
- c. <u>Audit Committee</u>. Director Fritsche stated that the Audit Committee will 1) review the Security Contract, 2) Plan an orientation for the new director(s), and 3) work on the 5-year budget.
- d. <u>Easement Acquisition for services to SISD Transportation Facility</u>. Mr. Van Dusen stated he is expecting the final land title survey, but that there are still drainage issues with Holly Creek Estates and the Dunn property to be addressed.

8. New Business.

- a. <u>Annual Review of Post-Issuance Tax Exempt Debt Compliance Policies.</u>
 Mr. Petrov distributed the Post-Issuance Tax Exempt Debt Compliance Policy that the District adopted April 20, 2021. Mr. Petrov stated that the policy includes a checklist and requested the Consultants to review.
- 9. <u>Public Comment.</u> Members of the Public were given an opportunity to speak.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

PASSED AND APPROVED on the 17th day of May, 2022.

Secretary

Board of Directors

EXHIBITS:

- A Bookkeeper's Report, Investment Report, Energy Report
- B Tax Assessor Collector Report
- C Operations ReportD Engineer's Report

Minutes recorded by Marisa L. Roberts Johnson Petrov LLP Regular Session April 19, 2022 [DISTRICT SEAL]

