HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 99

MINUTES OF MEETING OF BOARD OF DIRECTORS

MARCH 19, 2024

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 99 (the "District") met in regular session, at 6:30 p.m. at 19423 Lockridge Drive, Spring, Texas 77373, on Tuesday, March 19, 2024, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Billy Ray Fritsche	President
Thomas Riddle	Vice President
George Galindo	Secretary
Rick Ghinelli	Director
Terry Wright	Director

All members of the Board were present, with the exception of Director Fritsche, thus constituting a quorum. Also attending all or portions of the meeting were: Cathi Wilbanks of ETI Bookkeeping Services, bookkeeper for the District ("ETI"); Debbie Bessire of Equi-Tax, Inc. ("Tax Assessor/Collector"); Zachary A. Petrov, Attorney and Marisa Roberts, Paralegal ("Johnson Petrov" and/or "Attorney"); Mike Plunkett of Eagle Water Management, Inc., operator for the District ("Operator" and/or "Eagle Water"); Sergio Van Dusen, Engineer and Tyler Reeves, EIT of Vogt Engineering, L.P., engineer for the District ("Engineer" and/or "Vogt"); Deputy K. Walker of the Harris County Constable's Office ("HCCO").

The Vice President, after finding that notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

- 1. <u>Public Comment.</u> There being no public comment, the Board Vice President proceeded with the agenda.
- 2. <u>Minutes</u>. The Board reviewed the minutes of the regular meeting of February 20, 2024, a copy of which was previously distributed to the Board.

Upon motion by Director Galindo, seconded by Director Ghinelli, after full discussion and with all Directors present voting aye, the Board approved minutes of the regular meeting of February 20, 2024 as presented.

3. <u>Constable's Report</u>. Deputy Walker reviewed the February Constable's Report with the Board. Deputy Walker responded to questions from the Board.

Upon motion by Director Galindo, seconded by Director Wright, after full discussion and with all Directors present voting aye, the Board approved the Constable's Report.

4. <u>Bookkeeper's Report/Investment Report/Energy Usage Report.</u> Ms. Wilbanks presented to and reviewed with the Board the Bookkeeper's Report, Investment Report, and Energy Usage Report for the previous month, copies of which are attached hereto collectively as <u>Exhibit "A."</u>

Ms. Wilbanks reported that TexPool interest rate has increased and is paying 5.3251% interest and the net asset value is 0.99997%.

Ms. Wilbanks reviewed the final budget for the fiscal year ending March 31, 2025 with the Board.

Upon motion by Director Galindo, seconded by Director Wright, after full discussion and with all Directors present voting aye, the Board: 1) approved the Bookkeeper's Report, with certain revisions, Investment Report, and Energy Usage Report; 2) authorized the payment of checks numbered 13765 through 13789 from the Operating Account; and 3) approved the budget for fiscal year ended March 31, 2025.

5. <u>Tax Assessor-Collector Report</u>. Ms. Bessire reviewed the Tax Assessor-Collector Report with the Board, a copy of which is attached hereto as <u>Exhibits "B"</u>.

Ms. Bessire reported that 90.2% of the 2023 taxes have been collected as of February 29, 2024.

Upon motion by Director Ghinelli, seconded by Director Galindo, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collector Report, including payment of check nos. 2498 thru 2505.

- 6. <u>Delinquent Tax Attorney Report, which was prepared by Perdue, Brandon, Fielder, Collins & Mott, L.L.P.</u>, a copy of which is attached hereto as <u>Exhibit "C."</u> The Board the report. No action was taken at this time.
- 7. <u>Operation's Report.</u> Mr. Plunkett presented the Operations Report, a copy of which is attached hereto as <u>Exhibit "D."</u>

Mr. Plunkett then reported the total monthly pumpage for December was 4,384,000 gallons and the average daily flow at the sewer plant during the previous month was 105,000 GPD, which is 37% of current capacity. Mr. Plunkett also reported the pumped to billed ratio was 75.1% at the water plant. There were no excursions.

Mr. Plunkett next presented the Monthly Light Fixture Review, a copy of which is attached to the Operator's Report.

Mr. Plunkett presented and reviewed the disconnection list of eleven (11) accounts.

Mr. Plunkett stated that there is a possible meter issue at the apartments. He recommended Accurate Meter, a leak detection company, who provided a quote in the amount of \$1,500. He then reported another leak on Lemm Ct., and that this is the sixth or seventh leak on Lemm Ct. within the year, he recommended the line be replaced. Mr. Plunkett then reported a seal leak to Booster Pump No. 1, in needs of repair. Mr. Plunkett reported that a contract with Republic was obtained for a new dumpster.

Upon motion by Director Ghinelli, seconded by Director Galindo, after full discussion and with all Directors present voting aye, after confirming with the Operator that notice had been delivered by the Operator to each person on the list notifying them that they could appear before the Board to discuss termination of services and that services could be terminated at any time after this meeting, and determining that no one appeared at the meeting for such purpose, the Board approved: (1) the termination list and authorized the Operator to terminate service as required by the Rate Order to all customers who remain unpaid; and (2) approved the Operations Report.

- 8. <u>Engineer's Report</u>. The Engineer's Report was presented and reviewed by Mr. Van Dusen, a copy of which is attached as <u>Exhibit "E"</u>.
- Mr. Van Dusen also presented and reviewed the tentative second bond issue with the Board.

Upon motion by Director Galindo, seconded by Director Wright, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

9. New Business.

a. <u>Acceptance of the Easements, including Access Easement for the Water Plant Site</u>. Discussed under the Engineer's Report. Mr. Petrov then presented the Special Warranty Deed signed by Dreamlab conveying the Detention Pond, a copy of which is attached hereto as Exhibit "F."

Upon motion by Director Ghinelli, seconded by Director Galindo, after full discussion and with all Directors present voting aye, the Board approved Special Warranty Deed signed by Dreamlab conveying the Detention Pond.

b. Request from Apartments regarding PILOT Agreement.

This item was tabled.

c. <u>Conversion of the District to powers of a MUD.</u>

Mr. Petrov presented and reviewed with the Board the additional powers, a copy of which is attached hereto as Exhibit "G." Discussion ensued. No action was taken at this time.

10. Old Business.

a. Insurance Renewal.

The Board reviewed the insurance proposal prepared by McDonald Wessendorff, a copy of which is attached hereto as <u>Exhibit "H</u>."

Upon motion by Director Riddle, seconded by Director Galindo, after full discussion and with all Directors present voting aye, the Board approved the insurance renewal proposal.

b. <u>Resolution Authorizing Submission of Bond Application to the TCEQ</u>, a copy of which is attached hereto as <u>Exhibit "I."</u> Discussed under the Engineer's Report. Mr. Petrov explained the timeline and submission process with the Board.

Upon motion by Director Ghinelli, seconded by Director Galindo, after full discussion and with all Directors present voting aye, the Board approved the Resolution Authorizing Submission of Bond Application to the TCEQ.

c. <u>Dunn and Miller Properties</u>.

Mr. Petrov updated the Board regarding the Dunn property. He also reported that Mr. Miller had submitted the requested documentation to the Title Company and that the Legal Department is in the process of verifying it.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 8:30 p.m.

PASSED AND APPROVED on the 16th day of April, 2024.

Secretary

Board of Directors

EXHIBITS:

A - Bookkeeper's Report, Investment Report, Energy Report

B - Tax Assessor Collector Report

C - Delinquent Tax Report

D - Operations Report

E - Engineer's Report

F - Special Warranty Deed signed by Dreamlab

G - Conversion of the District to powers of a MUD

H - Insurance Renewal

I - Resolution Authorizing Submission of Bond Application to the TCEQ

Minutes recorded by Marisa Roberts Johnson Petrov LLP

Regular Session

[DISTRICT SEAR]

March 19, 2024